FLOWING WELLS School District



Teacher

Induction
Program for
Success

VISION

Setting the Pace for EXCELLENCE

MISSION

The Flowing Wells School District consistently strives for educational excellence in preparing students for life after graduation.

STUDENT CENTERED

We will make all decisions in the best interest of students.

INTEGRITY

We will be fair, ethical, and honest.

We will do what we say and say what we do.

QUALITY FOCUSED

If it is worth doing, it is worth doing well. Everything we do, we will strive to do it well.

BALANCED

We will encourage students, families, and employees to strive for balance in their lives.



Flowing Wells School District

District Goals 2017-2018

- 1. The District will outperform the state and national averages in all standardized assessments including early literacy, Arizona's State Assessment, Advanced Placement, and college entrance exams.
- 2. The District will provide and prepare safe and engaging learning environments which promote students' physical, mental and emotional well being evidenced by a multi-year analysis of suspensions for drugs, assaults, fighting, and defiance, an analysis of the district attendance rate, and an analysis of strongly agree/agree responses to the safe and healthy environment student academic optimism/climate survey.
- 3. The District will promote and encourage parent engagement and community/business involvement in schools evidenced by an analysis in parent attendance at school events, an analysis in strongly agree/agree responses on the Parent Academic Optimism/Climate Survey, and an analysis in community/business partnerships.
- 4. The District will make and communicate appropriate and responsible budgetary decisions as evidenced by reports from the District external auditors.
- 5. The District will promote and support the 24/7 school house by providing exceptional opportunities for fitness and sports, fine arts, before/after-school, and summer school academic support as evidenced by various end of year reports and the District Goal Action Report.
- 6. The District will prepare all students to be college and career ready as evidenced by 100% Initiative indicators, including progress interviews, Career and Technical performance assessment results, scholarships utilized and Gold Diplomas earned.



Board of Education

Kevin Daily, President
Gerald Long, Clerk
Wendy Effing
Thomas Jacobs
James Love

David R. Baker, Ed.D. Superintendent

Tricia Gutierrez, M.Ed. Director of Professional Development

WELCOME!

Welcome to Flowing Wells Unified School District. We're excited to have you join us in providing outstanding opportunities for our students.

As a new member of our professional learning community, you will be part of the Flowing Wells School District's Induction Program for newly hired teachers. The purpose of our Induction Program is to provide you with information and support during your first year. The program is designed to introduce you to the philosophy and mission of our District, as well as the District's people, resources, and culture.

The two major emphases of Induction are instructional practices and classroom management, through the establishment of procedures and the development of positive relationships.

The Induction Program includes a four-day orientation prior to the start of the school year and four workshops throughout the year. Coaching from our Professional Development team and site-level support provide individual assistance through the year.

On behalf of the Governing Board, administration and teaching staff, I wish once again to express our pleasure in having you join our team. We are committed to assisting you in your continued professional growth as an educator.

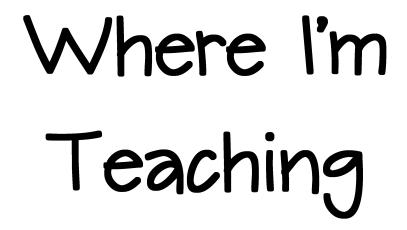
Sincerely,

Dr. David Baker Superintendent

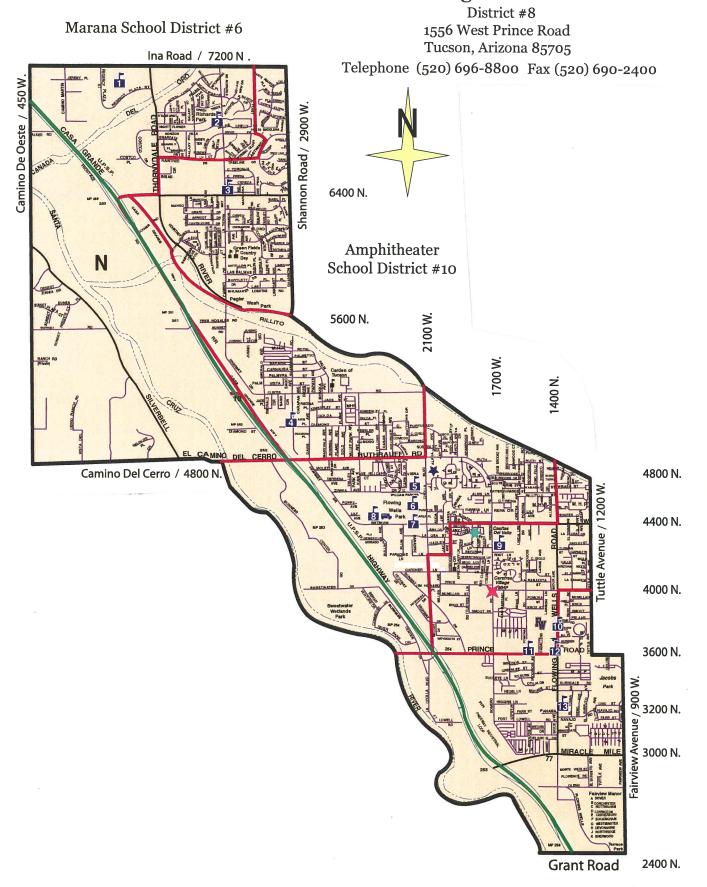


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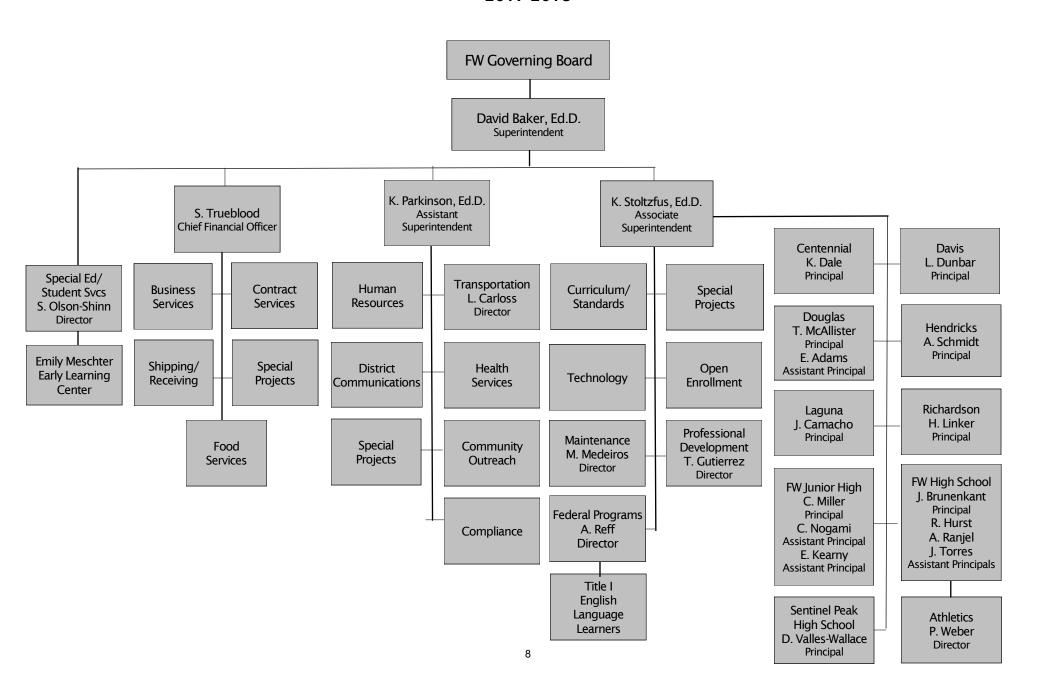
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School Attendance Areas Flowing Wells Schools



Flowing Wells School District Organizational Chart 2017-2018



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FLOWING WELLS SCHOOL DISTRICT

1556 W. Prince Rd. Tucson, AZ 85705 (520) 696-8801

DISTRICT ADDRESS:

Flowing Wells School District Administrative Center 1556 W. Prince Rd. Tucson, AZ 85705-3087 Telephone: (520) 696-8801

FAX: (520) 690-2400

SUPERINTENDENT:

Dr. David R. Baker

NUMBER AND TYPE OF SCHOOLS:

6 Elementary Schools

- 1 Junior High School
- 1 High School
- 1 Alternative High School
- 1 Digital Campus
- 1 Preschool

NUMBER OF EMPLOYEES:

328 Certified Employees (May 2017) 283 Support Employees (May 2017)

CURRENT ENROLLMENT:

5624 Students (May 2017)

TRANSPORTATION:

Elementary - Services for students residing one mile or more from school Junior High - Services for students residing one and a half miles from school High School - Services for students residing more than two miles from school

FLOWING WELLS DIRECTORY OF SCHOOLS





ELEMENTARY SCHOOLS

Centennial Elementary

2200 W. Wetmore Rd., Tucson 85705

Ms. Kristine Dale, Principal

Phone: (520) 696-8200 FAX: (520) 690-5613

Kristine.Dale@fwusd.org

Homer Davis Elementary

4250 N. Romero Rd., Tucson 85705

Mr. Lyle Dunbar, Principal

Phone: (520) 696-8250 FAX: (520) 690-5614

Lyle.Dunbar@fwusd.org

Walter Douglas Elementary

3302 N. Flowing Wells Rd., Tucson 85705

Ms. Tamára McAllister, Principal

Ms. Elyse Adams, Assistant Principal

Phone: (520) 696-8300 FAX: (520) 690-5615

Tamara.McAllister@fwusd.org

J. Robert Hendricks Elementary

3400 W. Orange Grove Rd., Tucson 85741

Mr. Alan Schmidt, Principal

Phone: (520) 696-8400 FAX: (520) 690-5612

Alan.Schmidt@fwusd.org

Laguna Elementary

5001 N. Shannon, Tucson 85705

Ms. Jacqueline Camacho, Principal

Phone: (520) 696-8450 FAX: (520) 690-5616

Jacqueline.Camacho@fwusd.org

Robert S. Richardson Elementary

6901 N. Camino de la Tierra, Tucson 85741

Mr. Henry Linker, Principal

Phone: (520) 696-8500 FAX: (520) 690-5617

Henry.Linker@fwusd.org



JUNIOR HIGH SCHOOL

Flowing Wells Junior High

4545 N. La Cholla Blvd., Tucson 85705

Mr. Chad Miller, Principal

Ms. Erin Kearney, Assistant Principal

Mr. Christopher Nogami, Assistant to the Principal

Phone: (520) 696-8550 FAX: (520) 690-2420

Chad.Miller@fwusd.org



HIGH SCHOOLS

Flowing Wells High School

3725 N. Flowing Wells Rd., Tucson 85705

Mr. James Brunenkant, Principal

Ms. Rebecca Hurst, Assistant Principal

Mr. Alberto Ranjel, Assistant Principal

Mr. Josef Torres, Assistant Principal

Phone: (520) 696-8001 FAX: (520) 690-2379

James.Brunenkant@fwusd.org

Flowing Wells Digital Campus

3725 N. Flowing Wells Rd., Tucson 85705 Mr. James Brunenkant, Administrator

Phone: (520) 696-8002 FAX: (520) 690-2379

James.Brunenkant@fwusd.org

Sentinel Peak High School

4125 W. Aerie Drive., Tucson 85741 Mr. Daxton Valles-Wallace, Principal

Phone: (520) 696-8900 FAX: (520) 579-3773

Daxton.Valles-Wallace@fwusd.org



) PRESCHOOL

Emily Meschter Early Learning Center

4605 N La Cholla Blvd., Tucson, Arizona 85705

Dr. Susan Olson-Shinn, Director

Phone: (520) 696-8909 FAX: (520) 888-1651

Susan.Olson-Shinn@fwusd.org



CENTENNIAL ELEMENTARY 2200 West Wetmore Road Tucson, AZ 85705

PRINCIPAL: Mrs. Kristine Dale PHONE: (520) 696-8200 FAX: (520) 690-5613

E-MAIL: Kristine.Dale@fwusd.org

YEAR OPENED: 1990 ENROLLMENT: 502

HOURS: 8:00 a.m. - 2:10 p.m.

MASCOT: Coyote

ACHIEVEMENTS:

- AdvancED Accreditation (2012, 2017)
- U.S. Department of Education's National "Blue Ribbon Schools" Recognition (1994)
- Arizona Educational Foundation "A+ School of Excellence" Award (1994)
- Educational Foundation #1 Elementary School (1994)
- Arizona Educational Foundation Teacher of the Year (1994)
- Arizona Educational Foundation Ambassador for Excellence (2014)
- Arizona Educational Foundation Top Ten Teacher of the Year (1992, 1995, 2015)
- Rodel Exemplary Teacher (2011, 2012, 2014)
- ASBA Golden Bell Award (2001)
- AEA Salute to Excellence Christa McAuliffe Award (2010)
- AEA ESPecially for Kids Award (2004, 2009)
- Arizona Electric League Energy Award
- California Casualty Outstanding Special Education Teacher Award (2011)
- City of Tucson Recycling Award
- National History Recognition (2008, 2009, 2010, 2011, 2012)
- Noyce Master Teachers' Program National Science Foundation (2010)
- Phil Michelson Exxon Mobile Teacher's Academy (2010)
- Presidential Award for Excellence in Mathematics & Science Teaching (2016) Finalist (2015)
- Ronald McDonald Award (2007, 2008)

- Full-Day Kindergarten
- S.E.I. (Structured English Immersion)
- ◆ Title I Reading Lab
- Comprehensive Special Education Services
- Computer/Technology Education/Tech Steps
- C.A.T.S. Program (Center for Academically Talented Students)
- STEM Grant
- After-School Academic Tutoring Programs (21st Century Skills Program)
- Junior High School Partnership-Cadet Program
- Student Council
- Band/Music/Orchestra/Choir

- Physical Education
- Intramural sports
- After-School Sports (5 & 6)
- Y.E.S. (Youth Enrichment Services)
- Parent/Community Volunteer Program
- Family Resource Center
- Milers Program
- Northwest Community Church Partnership
- Northwest Fire Safety Program
- Kiwanis Kids Club
- Reading Counts Program
- Tucson Optimist Partnership
- University of Arizona Nutrition Grant



HOMER DAVIS ELEMENTARY

4250 North Romero Road Tucson, AZ 85705

PRINCIPAL: Mr. Lyle Dunbar PHONE: (520) 696-8250 FAX: (520) 690-5614

E-MAIL: Lyle.Dunbar@fwusd.org

YEAR OPENED: 1955 ENROLLMENT: 483

HOURS: 8:00 a.m. - 2:10 p.m.

MOTTO: "Believe, Achieve, Succeed"

MASCOT: Dragon

ACHIEVEMENTS:

AdvancED Accreditation (2012, 2017)

- U.S. Department of Education's National "Blue Ribbon Schools" Recognition (1999)
- Arizona Educational Foundation "A+ School of Excellence" Award (1984, 1998, 2010)
- Arizona Educational Foundation Arizona Top Ten Teacher of the Year (1996, 2000)
- Rodel Exemplary Teacher (2005, 2007, 2009, 2010, 2013)
- Rodel Exemplary Principal (2009, 2016)
- National Board Certification Recipient (2014)
- AEA ESPecially for Kids Award (2014, 2015)
- AEA Salute to Excellence Christa McAuliffe Award (2015)
- Structured Recess Grant (2012)
- Mighty Milers Program (2012)

- Full-Day Kindergarten
- S.E.I. (Structured English Immersion)
- Title I Reading Lab
- Comprehensive Special Education Services
- Computer Lab
- C.A.T.S. Program (Center for Academically Talented Students)
- After-School Academic Tutoring Programs (21st Century Skills Program)
- Student Council
- Band/Music/Orchestra/Choir
- Physical Education
- Intramural sports
- After-School Sports (5 & 6)
- Y.E.S. (Youth Enrichment Services)
- Head Start
- U of A Immersion Partnership

- JFSA Partnership Elks and Rotary Club Partnerships
- Reading Seed and NAU Foster Grandparents Tutor Programs
- Assistance League of Tucson Operation School Bell
- Parent/Community Volunteer Program
- Desert Son Community Church Partnership
- Community Gardens of Tucson
- Art Club
- Karate
- Weekend Healthy Snackpacks
- Cub Scouts
- Chess Club
- Homework Helpers
- Dragons of Character Building Life Lessons
- Upbeat Drum Program

WALTER DOUGLAS ELEMENTARY

3302 North Flowing Wells Road Tucson, AZ 85705

PRINCIPAL: Ms. Tamára McAllister

PHONE: (520) 696-8300 FAX: (520) 690-5615

E-MAIL: Tamara.McAllister@fwusd.org

YEAR OPENED: 1963 ENROLLMENT: 594

HOURS: 8:00 a.m. - 2:10 p.m.

MOTTO: "We are the Douglas Bulldogs and we're proud!"

MASCOT: Bulldog

ACHIEVEMENTS:

- ◆ AdvancED Accreditation (2012, 2017)
- U.S. Department of Education's National "Blue Ribbon Schools" Recognition (1990)
- ◆ Arizona Educational Foundation "A+ School of Excellence" Award (1990, 2004, 2017)
- Arizona Educational Foundation Teacher of the Year (1966, 2006)
- Rodel Exemplary Teacher (2007, 2008, 2016)
- ◆ Rodel Aspiring Principal (2010)
- Fulbright Memorial Fund Master Teacher Program (2003)
- Fulbright Memorial Fund International Teacher Program (1999, 2001)
- Raytheon Leader in Education Finalist (2017)
- Arizona Department of Education's "Five Star Award" (1999)
- City of Tucson/Pima County Good Neighbor Award (2001)
- Exchange Club Child Abuse Prevention Award (2001)
- Tucson Realty Educator Award (1998, 1999, 2000)
- Milken National Educator Award (1998)
- National Board Certification Recipient (2012 (2), 2014)
- ◆ AEA ESPecially for Kids Award (2012, 2017)
- Outstanding Mac-Ro Math Achievement Award (2008, 2009, 2010)

- ◆ Full-Day Kindergarten
- ◆ S.E.I. (Structured English Immersion)
- ◆ Title I Reading Lab
- ◆ Comprehensive Special Education Services
- ◆ Computer/Technology Education/Tech Steps
- ◆ C.A.T.S. Program (Center for Academically Talented Students)
- ◆ After-School Academic Tutoring Programs (21st Century Skills Program)
- ◆ Student Council
- ◆ Band/Music/Orchestra/Choir
- ◆ Physical Education
- Intramural Sports
- ◆ After-School Sports (5 & 6)
- ◆ Y.E.S. (Youth Enrichment Services)
- Head Start
- ◆ U of A Immersion Partnership
- ◆ Parent/Community Volunteer Program

- Summer Tutorial Program (Summer Achievement)
- Science Club
- ◆ Reading Assistant 1-3
- Homework Club
- ◆ Attendance Accountability Program
- Character Education
- ◆ Read & Eat Family Literacy Program
- ◆ Make Mealtime Family Time
- ◆ P.B.I.S (Positive Behavior Intervention and Support)
- ◆ Kiwanis Community Service Club
- ◆ Tucson Public Library Partnership
- ◆ Foster Grandparent Program
- Parenting Classes
- Adult English Classes
- ◆ Make Way for Books/Raising a Reader
- ◆ When We Graduate Program
- ◆ Be a Buddy, Not a Bully





J. ROBERT HENDRICKS ELEMENTARY

3400 West Orange Grove Road Tucson, AZ 85741-2828

PRINCIPAL: Mr. Alan Schmidt PHONE: (520) 696-8400 FAX: (520) 690-5612

E-MAIL: Alan.Schmidt@fwusd.org

YEAR OPENED: 1996 ENROLLMENT: 469

HOURS: 8:00 a.m. - 2:10 p.m.

MOTTO: "Hawk Spirit - Soar with Pride"

MASCOT: Hawks

ACHIEVEMENTS:

- AdvancED Accreditation (2012, 2017)
- Arizona Educational Foundation "A+ School of Excellence" Award (2002, 2015)
- Arizona Educational Foundation Ambassador for Excellence (1998, 2002)
- AEA Salute to Excellence Christa McAuliffe Award (2006)
- AEA ESPecially for Kids Award (2009)
- Arizona Distinguished Administrator Award (2005)
- ISTE Project ReimaginED Exemplary Teacher (2016)
- National Education Association Foundation Horace Mann Award for Teaching Excellence (2007)
- Presidential Award for Excellence in Mathematics & Science Teaching (1998)
- Raytheon Leader in Education Teacher of the Year (2017), Finalist (2016)
- Samuel A. Kirk ACEC Teacher of the Year (2015)
- University of Arizona Outstanding Educator Award (1999)

- Full-Day Kindergarten
- S.E.I. (Structured English Immersion)
- Title I Reading Lab
- Comprehensive Special Education Services
- Computer/Technology Education/Tech Steps
- C.A.T.S. Program (Center for Academically Talented Students)
- After-School Academic Tutoring Programs (21st Century Skills Program)
- Student Council

- Band/Music/Orchestra/Choir
- Physical Education
- Intramural sports
- After-School Sports (5 & 6)
- Y.E.S. (Youth Enrichment Services)
- U of A Immersion Partnership
- NAU Dual Certification Bachelor of Arts Partnership
- Parent/Community Volunteer Program



LAGUNA ELEMENTARY

5001 North Shannon Tucson, AZ 85705

PRINCIPAL: Ms. Jacqueline Camacho

PHONE: (520) 696-8450 FAX: (520) 690-5616

E-MAIL: Jacqueline.Camacho@fwusd.org

YEAR OPENED: Established 1889, Flowing Wells District 1964

ENROLLMENT: 412

HOURS: 8:00 a.m. - 2:10 p.m.

MOTTO: "Learners Today, Leaders Tomorrow"

MASCOT: Longhorns

ACHIEVEMENTS:

AdvancED Accreditation (2012, 2017)

- U.S. Department of Education's National "Blue Ribbon Schools" Recognition (1986)
- Arizona Educational Foundation "A+ School of Excellence" Award (1985)
- Arizona Educational Foundation Ambassador for Excellence (2006)
- Arizona Educational Foundation Top Ten Teacher of the Year (2003)
- Rodel Exemplary Teacher (2006, 2013, 2015)
- Rodel Aspiring Principal (2009)
- ASBA Golden Bell Award (2005)
- AEA Salute to Excellence Christa McAuliffe Award (2002)
- Wal-Mart Teacher of the Year (2003)
- INTEL Award for Excellence in Math Education (2003)
- STEMAZ Innovative Heroes Award (2009)
- National Board Certification Recipient (2013 (2))

- Full-Day Kindergarten
- Title I Reading Lab
- S.E.I. (Structured English Immersion)
- Comprehensive Special Education Services
- Computer/Technology Education/Tech Steps
- C.A.T.S. Program (Center for Academically Talented Students)
- After-School Academic Tutoring Programs (21st Century Skills Program)
- Student Council
- Band/Music/Orchestra/Choir

- Physical Education
- Intramural sports
- After-School Sports (5 & 6)
- Y.E.S. (Youth Enrichment Services)
- Head Start
- U of A Immersion Partnership
- Parent/Community Volunteer Program
- Positive Behavioral Intervention Support (PBIS)
- Foster Grandparents Program
- Safe Routes to School Program

ROBERT S. RICHARDSON ELEMENTARY

6901 North Camino de la Tierra Tucson, AZ 85741

PRINCIPAL: Mr. Henry Linker PHONE: (520) 696-8500 FAX: (520) 690-5617

E-MAIL Henry.Linker@fwusd.org

YEAR OPENED: 1980 ENROLLMENT: 395

HOURS: 8:00 a.m. - 2:10 p.m.

MOTTO: "Dare to Dream - Work to Achieve"

MASCOT: Roadrunner

ACHIEVEMENTS:

- AdvancED Accreditation (2012, 2017)
- U.S. Department of Education's National "Blue Ribbon Schools" Recognition (1988)
- Arizona Educational Foundation "A+ School of Excellence" Award (1988, 2005)
- Arizona Educational Foundation Ambassador for Excellence (1990, 2000, 2011, 2012)
- Arizona Educational Foundation Top Ten Teacher of the Year (1999)
- Arizona Department of Education Literary Site (1992)
- National Board Certification Recipient (2010, 2016)

- Full-Day Kindergarten
- S.E.I. (Structured English Immersion)
- Reading Lab Remedial Services
- Comprehensive Special Education Services
- Computer/Technology Education/Coding
- C.A.T.S. Program (Center for Academically Talented Students)
- Student Council
- Sentinel Peak High School Partnership-Cadet Program
- Band/Music/Orchestra/Choir
- Physical Education
- STEM

- Intramural sports
- After-School Sports (5 & 6)
- Y.E.S. (Youth Enrichment Services)
- U of A Immersion Partnership
- Parent/Community Volunteer Program
- Science Fair
- Reading Clubs
- Tucson Optimist Partnership
- Nutrition and Wellness Program
- Character Building Program
- Reading Seed Volunteer Program
- After School Skills 4 Success Program



FLOWING WELLS JUNIOR HIGH

4545 North La Cholla Blvd. Tucson, AZ 85705



PRINCIPAL: Mr. Chad Miller ASST. PRINCIPAL: Ms. Erin Kearney

ASST. TO THE PRINCIPAL: Mr. Christopher Nogami

PHONE: (520) 696-8550 FAX: (520) 690-2420

E-MAIL: Chad.Miller@fwusd.org

YEAR OPENED: 1976 ENROLLMENT: 808

HOURS: 8:10 a.m. - 3:05 p.m.

MOTTO: "Mustang Nation, We Got This!"

MASCOT: Mustangs

ACHIEVEMENTS:

- AdvancED Accreditation (2012, 2017)
- U.S. Department of Education's National "Blue Ribbon Schools" Recognition (1985)
- ◆ Arizona Educational Foundation "A+ School of Excellence" (1985, 2002, 2016)
- Arizona Educational Foundation #1 Secondary School (1985)
- Arizona Educational Foundation Teacher of the Year (2005)
- ◆ Arizona Educational Foundation Ambassador for Excellence (1999, 2013, 2016)
- Arizona Educational Foundation Top Ten Teacher of the Year (2001, 2010)
- Chicanos Por La Causa (CPLC) Esperanza Award Winner (2016)
- National Council of Teachers of Mathematics Future Leaders Award (2017)
- National History Day Winners (2009, 2010, 2011)

- ◆ Title I Reading Lab, Mustang Math
- Comprehensive Special Education Services
- ◆ Computer/Technology Education
- Alternative School/Educational Program
- Extensive Elective Programs Include: Art, Band, Chorus, Orchestra, Technology, Theatre, Drama, Leisure Fitness
- Broad Academic Programs including Accelerated Math, English and Science classes and Hands-on Science Trips, High School Algebra and Spanish, MESA
- Student Council
- ◆ After-School Academic Study Halls
- National Junior Honor Society
- After-School Programs including Sports, Clubs
- Community Service Clubs
- Numerous Student Incentive Programs
- ◆ Family Resource Center
- ◆ Parent Community Liaison
- IBM EXITE Camp Partnering Students with Engineers



FLOWING WELLS HIGH SCHOOL

3725 North Flowing Wells Road Tucson, AZ 85705

PRINCIPAL: Mr. James Brunenkant
ASST. PRINCIPAL: Ms. Rebecca Hurst
ASST. PRINCIPAL: Mr. Alberto Ranjel
ASST. PRINCIPAL: Mr. Josef Torres
PHONE: (520) 696-8001
FAX: (520) 690-2379

E-MAIL: James.Brunenkant@fwusd.org

YEAR OPENED: 1953 ENROLLMENT: 1618

HOURS: 8:45 a.m. - 3:30 p.m.

MOTTO: Cabs³ ~ Commitment. Confidence. Community.

MASCOT: Caballeros

ACHIEVEMENTS:

- ◆ AdvancED Accreditation (2012, 2017)
- ◆ U.S. Department of Education's National "Blue Ribbon Schools" Recognition (1986 & 1991)
- Arizona Educational Foundation "A+ School of Excellence" Award (1986, 1991, 2004, 2010, 2013, 2017)
- ◆ Arizona Educational Foundation #1 Secondary School (1986)
- ◆ Arizona Educational Foundation Teacher of the Year (1990, 1997, 2002)
- ◆ Arizona Educational Foundation Ambassador for Excellence (1986, 1988, 1992)
- Arizona Educational Foundation Top Ten Teacher of the Year (1993, 2001, 2003, 2005, 2008, 2014)
- ◆ Rodel Exemplary Teacher (2008)
- Rodel Exemplary Principal (2012), Rodel Aspiring Principal (2016)
- ASA Distinguished Secondary Principal (2002, 2017)
- Milken Family Foundation National Educator Award (2001)
- National Drug Free Recognition" Award (1987)
- ◆ Raytheon Leader in Education Finalist (2017)
- ◆ HSAEP Administrator of the Year
- ◆ FACS-ED New Teacher of the Year (2009)
- ◆ FACS-ED Administrator of the Year (2009)
- NASSP/Virco National Assistant Principal of the Year
- ◆ Claes Nobel Educator of Distinction
- Arizona Music Educators Association George C. Wilson Leadership/Service Award (2011)
- ◆ Arizona Interscholastic Association Arizona Administrator of the Year (2016)
- ◆ UA/Circle K High School Teacher of the Year (1996, 2007, 2008, 2014) and Finalist (1995, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2009, 2010, 2012, 2013, 2015)
- UA Choral Director's Association Outstanding New Educator's Award (2011)

- Advanced Placement/Pre-AP
- ◆ Agriculture Marketing, Finance Math Intro to Agriculture, Agriscience, FFA Leadership Development
- Education Professions Teachers of Tomorrow
- Family & Consumer Science Culinary Arts, Fashion Design, Merchandising, Costume Design
- Graphic Design –Graphic Design, Filmmaking, Photography
- Industrial Technology Drafting, Intro to Automotive, Auto Block, Web Design
- ◆ After-School Academic Tutoring Programs

- ◆ Theatre Technology Intro and Advanced Theatre Tech
- Science & Engineering Engineering Math, Biotechnology, Adv. Engineering, Adv. Bio-technology
- Central JTED Programs Healthcare Fundamentals, Nursing Services, Fundamentals to Cosmetology, Construction Tech, Fundamentals of Law, Public Safety, Security, Aviation
- ◆ Comprehensive Fine Arts Program
- Student Council
- JROTC
- Link Crew



SENTINEL PEAK HIGH SCHOOL

4125 W. Aerie Drive Tucson, AZ 85741

Principal: Mr. Daxton Valles-Wallace

PHONE: (520) 696-8900 FAX: (520) 579-3773

E-MAIL: Daxton.Valles-Wallace@fwusd.org

YEAR OPENED: Inscape-1975, Opportunity School-1996

ENROLLMENT: 118

HOURS: 9:00 a.m. - 2:45 p.m.

MASCOT: Scorpions

ACHIEVEMENTS:

AdvancED Accreditation (2012, 2017)

- Small Learning Community with Personalized Academic Support
- Direct Instruction in Math and English
- Online Curriculum in Science, Social Studies and electives with Teacher Support
- CTE Classes On-Campus
- Credit Recovery Opportunities
- Cadet Teaching Placement
- After-School Math and Reading Study Hall
- After-School Academic Tutoring Programs (21st Century Skills Program)
- After-School Fitness Program
- Community Service Projects
- Career and College Coaching

FLOWING WELLS DIGITAL CAMPUS



3725 North Flowing Wells Road Tucson, AZ 85705

ADMINISTRATOR: Mr. James Brunenkant

PHONE: (520) 696-8001 FAX: (520) 690-2379

E-MAIL: james.brunenkant@fwusd.org

YEAR OPENED: 2012 ENROLLMENT: 74

COMPUTER LAB HOURS: 1:00 p.m. – 6:00 p.m.

ONLINE HOURS: Self-Paced MASCOT: Cobras

ACHIEVEMENTS:

AdvancED Accreditation (2012, 2017)

UNIQUE FACTORS:

- Alternative educational opportunity for students who benefit from an online curriculum or require a temporary, online curriculum for individual needs
- Online curriculum that is accessible from both a home computer and from an assigned computer lab on the Flowing Wells High School campus
- Individual support for students both in-person and online
- Academic and career coaching
- Credit recovery opportunities
- Certified teachers available for academic support
- Students in good standing with the Flowing Wells School District are eligible to participate in athletics at Flowing Wells High School



Emily Meschter EARLY LEARNING CENTER

4605 N. La Cholla Boulevard Tucson, AZ 85705

DIRECTOR: Dr. Susan Olson-Shinn

PHONE: (520) 696-8909 FAX: (520) 888-1651

E-MAIL: Susan.Olson-Shinn@fwusd.org

YEAR OPENED: 2010 ENROLLMENT: 160

HOURS: Hours based on specific program

MASCOT: Teddy Bears

ACHIEVEMENTS:

- AdvancED Accreditation (2012, 2017)
- National Accreditation for the Education of Young Children (NAEYC)(2013)
- Arizona Early Childhood Educator Award (2007)
- National Board Certified Teacher (2015)
- Quality First Rating System-5 stars

- PIP (Preschool Income-Based Program) for children who reside in the Flowing Wells School District and meet income eligibility requirements.
- LINKS (Learning, Intervention and Kid Supports) Program for children who have been assessed with a special education need.
- STEP (Student Enrichment Program) for district employees.
- Classroom Wireless Internet Access with computer and iPads
- Parent/Community volunteer Program
- Parenting Workshops and Family Events
- University or Arizona College of Education Partnership
- First Things First and the Arizona Department of Education Partnership



FLOWING WELLS SCHOOL DISTRICT

SPECIAL SERVICES

Flowing Wells Schools offers a number of services and programs to meet the exceptional needs of our students. All students receive a quality education to help them advance personally and academically.

- Alternative School (Sentinel Peak High School)
- Digital Campus (Flowing Wells Digital Campus)
- ◆ At-Risk Preschool (Emily Meschter Early Learning Center)
- ◆ C.A.T.S. Program (Center For Academically Talented Students)
- Comprehensive Special Education Program
- **→ Family Resource Center**
- ◆ GED (Adult Basic Education)
- Health Services
- Homebound Instruction
- School Hot Lunch And Breakfast
- School Psychologists/Counselors
- Services For Disadvantaged
- Speech Therapists
- Summer School
- ♦ Y.E.S. (Full Day And Year-Round Child Care)



FLOWING WELLS SCHOOL DISTRICT

CURRICULUM

Flowing Wells Schools curriculum includes innovative programs that accommodate the interests and abilities of our students. Several programs have received national recognition.

- ◆ Integration of Arizona's Common Core Standards in English Language Arts and Mathematics, with alignment to Essential Questions and Performance-Based Tasks
- ◆ STEM opportunities in elementary, and rigorous STEM-based courses in grades 7-12
- ♦ Balanced Literacy
- Inquiry-Based Elementary Science Program
- Problem-Solving Math Curriculum
- ◆ Career and Technical Education including Pima County JTED
- ♦ Creative Arts
- ◆ Fine Arts Music, Band, Choir, Orchestra
- Advanced Placement
- ◆ C.A.T.S. Program (Center For Academically Talented Students Grades 2-6)
- ◆ Title I Reading Labs (K-8)
- S.E.I. (Structured English Immersion) Classrooms
- ◆ Computer Labs With Computer Enhanced and Assisted Instruction (K-12)
- ◆ Athletics/Physical Education (K-12)
- District-Wide Student Discipline Plan
- Project Oceans And Project Catalina (Environmental Education)
- ◆ Army JROTC
- ◆ SAT (Student Assistance Teams)
- ◆ 21st Century Learning Center Skills for Success Centennial, Davis, Douglas, Laguna, Richardson
- Alternative School and Curriculum in grades 7-12
- UA Sky School



FLOWING WELLS SCHOOL DISTRICT

AWARDS FOR EXCELLENCE

Flowing Wells Schools have been recognized for educational leadership by the state and the nation. Awards include:

AdvancEd National Accreditation (2012, 2017)

U.S. Department of Education's National "Blue Ribbon Schools" Recognition Award

- ◆ Centennial Elementary (1994)
- ♦ Homer Davis Elementary (1999)
- ♦ Walter Douglas Elementary (1990)
- ◆ Laguna Elementary (1986)
- ♦ Robert S. Richardson Elementary (1988)
- ◆ Flowing Wells Junior High School (1985)
- Flowing Wells High School (1986 & 1991)

Arizona Department of Education A+ School of Excellence Award

- ♦ Centennial Elementary (1994)
- ◆ Homer Davis Elementary (1984, 1998, 2010)
- ♦ Walter Douglas Elementary (1990, 2004, 2017)
- ◆ J. Robert Hendricks Elementary (2002, 2015)
- ◆ Laguna Elementary (1985)
- ◆ Robert S. Richardson Elementary (1988, 2005)
- Flowing Wells Junior High (1985, 2002, 2016)
- Flowing Wells High School (1986, 1991, 2004, 2010, 2013, 2017)

Ranked #1 School in Arizona – (Arizona Department of Education)

- ◆ Centennial Elementary (1994)
- ◆ Flowing Wells Junior High School (1985)
- ◆ Flowing Wells High School (1986)

District Awards of Excellence

- Arizona Educational Foundation Teacher of the Year (1966, 1990, 1994, 1997, 2002, 2005, 2006)
- Arizona Educational Foundation Ambassador for Excellence (Top Five Teacher of the Year) (1986, 1988, 1990, 1992, 1998, 1999, 2000, 2002, 2006, 2011, 2012, 2013, 2014, 2016)
- ◆ Arizona Educational Foundation Top Ten Teacher of the Year (1992, 1993, 1995, 1996, 1999, 2000, 2001 (2), 2003 (2), 2005, 2008, 2011, 2014, 2015)
- ◆ Rodel Exemplary Teacher Awards (2005, 2006, 2007 (2), 2008 (2), 2009, 2010, 2011, 2012, 2013 (2), 2014, 2015, 2016)

- ◆ Rodel Exemplary Principal Award (2009, 2012, 2016), Aspiring Principal Award (2009, 2010, 2016)
- UA/Circle K Teacher of the Year Hall of Fame (1996, 2007, 2008 2014) Finalists (1995, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2009, 2010, 2012, 2013, 2015)
- ♦ ASA Distinguished Administrator, Superintendent Division (1990, 2002, 2009, 2010), Secondary Principal Division (2002, 2017), Middle School Principal Division (2013), Elementary Principal Division (2005), Outstanding Doctoral Student (2003, 2011)
- ◆ AdvancEd Excellence in Education Award (2012, 2017)
- ♦ American Association of School Administrator's "Excellence in Staff Development" Award
- ◆ ASBA Advocate of the Year (2011, 2016), All Arizona School Board Award (2002, 2010), Masters of Boardsmanship (2006, 2016), Total Board Award (2007) 4 cluster Award (2016)
- ◆ ASBA Golden Bell Award Cadet Teacher Program (1998), Centennial Coyote Paws for Reading Program (2001), Diamondback Crew (2004), Superintendent's Science Challenge (2006), Laguna Elementary School Plant Explorers Club (2005), FWJH/IBM E.X.I.T.E. (2007), 24/7 School House Initiative (2011), District Inquiry Science Initiative (2013)
- ◆ ASBO Certificate of Excellence in Financial Reporting Award (2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016), Meritorious Budget Award (2009)
- ◆ Council for Exceptional Children Teacher of the Year (2012, 2016)
- National Accreditation for the Education of Young Children (2013)
- National Board Certified Teacher (2010, 2012(2), 2013(2), 2014(2), 2016)
- ◆ California Casualty Outstanding Teacher Award (2011, 2015)

Various other awards and recognitions including:

AASP School Psychologist of the Year; AEA ESPecially for Kids Award (2004, 2009, 2012, 2014, 2015, 2017), AEA Christa McAuliffe Salute to Excellence Award (2002, 2006, 2010, 2015); AMEA - George C. Wilson Leadership/Service Award, Raymond G Van Diest Advocacy Award (2004, 2010), and O. M. Hartsell Excellence in Music Teaching Award; AEF A+ Award – SKILLS for Success Program; AIA Arizona Administrator of the Year; Arizona Electric League Energy Award, Governor's Energy Management Award, TEP BrightEE Award for Energy Savings; Choral Director's Association Outstanding New Educator's Award; California Casualty Outstanding Teacher Award (2011, 2015), Claes Nobel Educator of Distinction; Community Partners Putting Prevention to Work; CPLC Esperanza Award Winner (2017); Fulbright Memorial Fund Master Teacher Program and International Teacher Program, FACS-ED – New Teacher of the Year and Administrator of the Year; IBM's Best Practices in Business – Education Partnerships; INTEL Excellence in Math Education Award; Milken Foundation National Educator Award (1998, 2001); NCTM Future Leaders Award (2017); National Financial Literacy and Economic Education Teacher of the Year; NSPRA Golden Achievement Award-Flowing Wells "Building Blocks of Character": NEA Foundation Horace Mann Award for Teaching Excellence; National Safety Council's Prestigious Million Mile Award; National Science Foundation and American Association of School Administrators' PAEMST "Presidential Award for Excellence in Mathematics and Science Teaching"; Raytheon Teacher of the Year (2017) Finalist (2016, 2017(2)), STEMAZ Innovative Heroes Award; US Government Finance Affairs' Association Award for Excellence in Financial Reporting

Flowing Wells School District

2017-2018 School Year Calendar

July

- Independence Day (observed) 4
- District Offices Closed (7/7, 14, 21, 28)
- 31 New Teachers Report

July 2017												
S	S M T W Th F											
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23	24	25	26	27	28	29						
30	31											

August 2017											
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21	22	23	24	25	26						
28	29	30	31								
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August

- All Teachers Report
- 10 Classes Begin

School Days: 16

September

- Labor Day
 - All Students No School
- Early Release Day All Students - 1/2 day

School Days: 20

September 2017											
S M T W Th F S											
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17	18	19	20	21	22	23					
24	25	26	27	28	29	30					

October 2017 S 4 2 3 5 7 6 10 11 12 13 14 15 16 17 18 19 21 20 25 22 23 24 26 27 28 30 31

October

- 13 End of First Quarter Student Records Day PreK-6 - No School; JH/HS - ½ day
- Conferences PreK-6 ½ day
- Conferences PreK-6/JH 1/2 day
- Conferences PreK-6/JH ½ day
- Fall Break Pupils/Teachers 10/19 - 10/20/2017

School Days: PreK-6 - 19; JH/HS - 20

November

- 10 Veterans Day (Observed)
- All Students No School 23 Thanksgiving Holiday 11/23 - 11/24/2017

School Days: 19

November 2017												
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	December 2017										
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24	25	26	27	28	29	30					
31											

December

- Early Release Day All Students ½ day
- First Semester Ends Student Records Day PreK-6 - 1/2 day JH/HS – No School
- Winter Vacation Begins 12/25/2017-1/5/2018

School Days: PreK-6 - 16; JH/HS - 15

January

- Winter Break Ends
- Second Semester Begins
- Civil Rights Day All Students - No School

School	Days:	17

January 2018											
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February 2018											
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18	19	20	21	22	23	24					
25	26	27	28								

February

- Early Release Day All Students - 1/2 day
- Rodeo Break 2/22-2/23/2018

School Days: 18

March

- End of Third Quarter Student Records Day All Students - No School
- Conferences PreK-6/JH ½ day 16 Conferences - PreK-6/JH - ½ day
- Spring Break Begins 3/26-3/30/2018

School Days: 16

March 2018											
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18	19	20	21	22	23	24					
25	26	27	28	29	30	31					

April 2018											
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15	16	17	18	19	20	21					
22	23	24	25	26	27	28					
29	30										

April

School Days: 21

May

- 23 High School Graduation
- Second Semester Ends All Students - ½ day
- Teachers' Last Day
- 28 Memorial Day

School Days: 18

1 T				
	W	Th	F	S
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	7 8 4 15 1 22	7 8 9 4 15 16 1 22 23	7 8 9 10 4 15 16 17 1 22 23 24	7 8 9 10 11 4 15 16 17 18 1 22 23 24 25

June 2018						
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24	25	26	27	28	29	30

June 1 District Offices Closed (6/1, 8, 15, 22, School Days 180

First Semester 90 Second Semester 90 Teacher Work Days 186 Contract Days 209 40th Day - October 5, 2017 100th Day - January 22, 2018

New Teacher Induction Program

FLOWING WELLS SCHOOL DISTRICT Formative Coaching and Support

Year 1

- Coach District PD Director or Specialist
 - o 4 rounds of coaching
- New Teacher Support Seminars
 - o Regular meetings with site principal
- Mentor
 - I round of observation
 - Site-based support

Year 2

- Coach Site-based Instructional Coach (I.C.)
 - o 3 rounds of coaching
- Informational Advisory Support Team
 - o Principal, I.C., and Mentor available as needed

Year 3

- Coach Site-based Instructional Coach (I.C.)
 - o 2 rounds of coaching

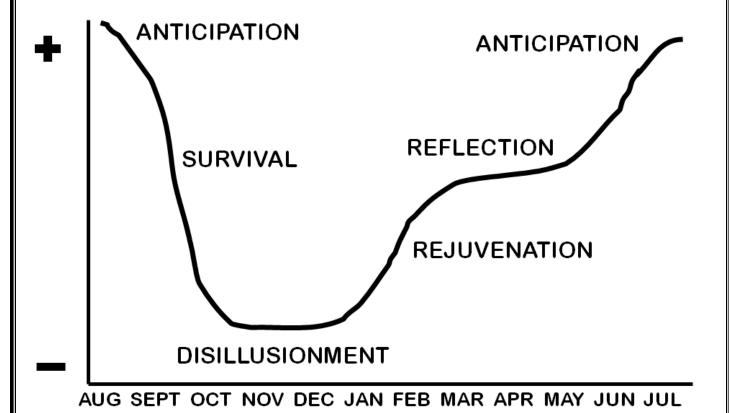


FLOWING WELLS SCHOOL DISTRICT First Year Teacher Professional Expectations

YEAR 1 CHECKLIST							
Name							
School				Year			
A. PROFESSIONAL DEVELOPMENT COACHING OBSERVATIONS (indicate dates)							
_	Date		Date			Date	Comments by PD Coach
1) Pre-Conf. w/FW lesson plan		Observation		Post-Co	onf.		
2) Pre-Conf. w/FW lesson plan		Observation		Post-Co	Post-Conf.		
3) Pre-Conf. w/FW lesson plan (optional)		Observation		Post-Co	Post-Conf.		
4) Pre-Conf. w/FW lesson plan (optional)		Observation		Post-Co	onf.		
B. COMPLETED NEW TEACHER INDUCTION (8 Days)				Comple Date			
C. MASTER TEACHER OBSERVATIONS			Met Deadline ☑	Date			
D. End-of-Year Conference and Reflection Paper			Met Deadline ☑	D	ate		
E. New Teacher Support Seminars (held by administrator at school site)			S O N D	Deadline) J F	M A M		
Signature Verifying Completion: Patricia Gutierrez, M.Ed. Director of Professional Development							

Phases of the First Year of Teaching

Attitudes toward Teaching



The California New Teacher Project

April 1991



FLOWING WELLS SCHOOL DISTRICT INSTITUTE FOR TEACHER RENEWAL AND GROWTH PROFESSIONAL DEVELOPMENT



Teacher Induction

nduction — · · · — · · · — · · · — · · · — · · · — · · · · · · · · → Teacher Leadership

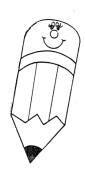
	Novices (1 st year teachers)	Advanced Beginners (2 nd year teachers)	Competent (3 rd year teachers)	Proficient and Expert (4 th – 8 th year +)
Workshops	Induction Procedures/Routines Instruction Community Culture Lesson Delivery Models Management	Intermediate Instruction EEI Refresher Course Class Management Task Analysis Content Areas Reading Writing Science Math	Advanced Instruction Cooperative Learning Creativity and Higher-Level Thinking Content Areas, continued Curriculum Development and Assessment	Curriculum Development and Assessment, continued Data Analysis Instructional Coaching and Supervision Reading Coaching Science Coaching
Key Concepts	 Engaging all students Assessment Classroom mgmt. Planning skills Basic instructional delivery Special education modifications 	 Basic learning theory Variables of classroom management Curriculum sequence Content area adaptations 	 Higher-level thinking Transfer theory Teaching of concepts and processes Student self-esteem Designing rigorous and relevant curriculum 	 Teaching of concepts and processes continued Designing rigorous and relevant curriculum, continued Data-based decision making Mentoring Coaching Leadership theories
Follow-Up Coaching Mentors Instructional Coaches	Formative 4 classroom observations and conferences with PD Director/Specialist 1 "SPA" day with mentor Ongoing contacts with mentor Summative 2-3 observations (Principal) & Student Achievement Action Plan	Formative 3 classroom observations with site-based Instructional Coach 1 observation of a mentor 1 observation by a mentor Additional follow-up based on workshop participation Summative 2-3 observations (Principal) & Student Achievement Action Plan	Formative 2 classroom observations with site-based I.C. Additional follow-up based on workshop participation Summative 2-3 observations (Principal) & Student Achievement Action Plan	Formative Informal peer coaching Additional follow-up based on workshop participation Summative Alternative evaluation: 1 observation (Principal) & Student Achievement Action Plan Traditional evaluation: 1-2 observation (Principal) & Student Achievement Action Plan Achievement Action Plan

Classroom _____ District/Community

Classroom Management TIPS

CLASSROOM MANAGEMENT TIPS (K-12)

TEACHER BEHAVIOR THAT INFLUENCES CLASSROOM MANAGEMENT



- Clear directions/modeling/closure on directions
- Teaching a process
- Establishing routines/structure provides security
- Monitoring/surveying all students
- Room arrangement/teacher presence and attention
- Having materials ready and organized
- Positive reinforcement and immediate feedback
- Setting expectations
- Setting purpose and meaning
- Calling on students randomly
- Making students aware of their behavior
- Sense of humor used expertly and with experience
- Teacher self-confidence
- Genuine caring/sincerity
- Wait time
- Review, practice, success
- Accountability and credibility
- Consistency
- Using commands, giving group rewards
- Giving individual rewards and incentives
- Providing opportunities for cooperative learning and group identity
- Promoting student participation
- Providing choices/decision making
- Giving students dignity
- Dignifying student responses
- Accepting divergent thinking
- Taking time to teach and reinforce the desired behavior
- Being assertive rather than aggressive
- Paraphrasing student responses
- Asking questions
- Using a variety of techniques
- Physical proximity

CLASSROOM MANAGEMENT (K-3)



- Teach and model every classroom behavior. (i.e., lining up, walking in line, getting drinks, putting books away, passing out papers, etc.)
- Practice classroom rules and procedures over and over. If needed, re-teach the rules and procedures over and over.
- Concentrate on teaching the positive behaviors you expect. (i.e., table and row points for appropriate behavior like sitting quietly, not tapping pencils, etc.)
- It is really important for a teacher to keep moving around the room during lessons or transitions. Many behaviors are stopped just by having the teacher cruise past.
- Use signals to regain attention during an activity or center time. (i.e., 1-2-3 eyes on me, ring a bell, or turn off lights)
- Use rewards for appropriate behavior.
- Have consequences for not behaving appropriately. (i.e., When a child misbehaves, after one or two verbal warnings, send the child to time-out, after the third time in a day, have the child write a letter home telling the behavior that was forgotten and what the correct behavior is to follow the next time.)

TRANSITIONS

- Give a time limit. (i.e., Give two minutes on the clock for children to be cleaned up and back in their chairs.)
- Have a begin signal. (i.e., "When I say, COYOTE..." or whatever.)
- Have a consequence for the children who are not where they need to be.
- Play a song the children know well, and tell them they have until the end of the song to be cleaned up and in line for P.E. Circulate among the children during clean-up transitions. This keeps disruptive behavior to a minimum.
- Give a table star or reward to the table that has workbooks opened to the correct page first.
- Give stickers to three or four children who are getting ready quickly and quietly. This does not have to be announced. It can be used as a silent motivator.
- As the transition comes to an end, you can do a whole group activity like pattern echo clapping, singing the ABC song, or silent Simon Says.
- Dismissal transition should be very structured. Call one table or row of desks at a time to bring papers from their cubbies to their table. Then call on one table or row to get backpacks to pack up their stuff. Children can then be called to line up in line order. (i.e., children who ride the bus, get picked up, walk, or go to Y.E.S.)

IDEAS FOR THE FIRST DAY

- Be prepared. Plan, plan, plan and have many activities ready. It is hard to gauge a group's abilities beforehand, so have options.
- Teach rules and procedures as the day goes along.
- Get acquainted. Play name games. Share about yourselves in pictures or in words. Let your children know that you are not only a teacher, but that you are a parent, child, student, athlete, etc.; that you have a first name, special likes and dislikes, problems, dreams, favorite foods, and dislike chores; that you live in a community just as they do.
- Read letters written by last year's class at the end of the year.
- Have children write something tell about themselves, apply for class jobs, write in their
 journals, write about their summer, list questions they have about their new grade, copy names
 of classmates, or write about their first day of school.
- Let children thumb through texts or workbooks so they can see what they are going to learn. This is special to children to be able to handle books for their new grade.
- Have children create something they can take home to share with their families. Something they "made at school today" – a drawing, collage, model, a fun paper, freebies from the teacher, etc.

SUBSTITUTES

- Put very complete procedural explanations in your sub folder that is kept in the office.
- Make up a general lesson plan with those same procedural explanations. Make copies so there
 are several on hand and just plug in the daily lessons. This saves you from having to write the
 same thing over and over.
- Familiar material works better for the children. Try not to introduce new centers or a new unit on the day you have a sub.
- Designate one or two very responsible children who are to answer the sub's questions, this will avoid the situation where they all try to tell the sub what to do.

CLASSROOM MANAGEMENT (Grades 4-6)



- Make students responsible. Have materials out and well labeled. Have a restroom routine and designated place for completed assignments. Have a classroom assignment calendar and assign duties. (i.e. errands, door holder, calendar, etc.)
- Use humor regularly. (Laugh at yourself!)
- Admit mistakes in front of your students. (Kids love it!)
- Deal immediately with inappropriate actions and behaviors.
- Give students choices. (i.e., Let them choose in what order to do seatwork, etc.)
- Remember positive reinforcement as well as negative. (i.e., Assign half of the math problems for independent practice if the class did well during the lesson, or do it on an individual rewards basis.)
- Post procedures, practice procedures, reinforce procedures, and re-teach procedures when needed.
- Post volume levels for noise. Teach/practice/reinforce/re-teach.
- Use individual and group rewards.
- Set up a routine for different activities. (i.e., Play music while students do writing workshop, play mellow music for silent reading.)
- Use lots of body proximity and "with-it-ness" lots of roaming. (Great exercise!)
- Give a signal and remind students what rule they are not following. Wait patiently and quietly. Comment on the students who are following the rules. (i.e., I like the way...)

SUBSTITUTES

- A message can be left on the substitute finder requesting he/she come by your room a day or two before they sub in your room. This cuts down on the notes you leave and eliminates confusion.
- Be very explicit on directions and procedures.
- Pick responsible students to help the sub with procedures.
- Put your plans on a computer so you can easily change assignments. Have a master for each day.
- Put sticky notes on pages for the sub.
- On a computer, write a general letter describing your schedule, which students can help, which teachers can help, and daily procedures such as attendance, lunch, etc. You then can update it as needed.

IDEAS FOR THE FIRST DAY

- Keep the day simple as far as procedures. Do not give all Do's and Don'ts on the first day. It is too much for the students to remember.
- Have students interview each other and then introduce each other. Play name games.
- Give a tour of the room and school travel patterns.
- Tell the students something they have to look forward to.
- The first day is a good day to get samples of what the students can do.

CLASSROOM MANAGEMENT (Jr. High)



- Be assertive, respectful and polite. Use humor when appropriate to get your point across to a problem student. This avoids power struggles.
- Make sure all students know and understand your discipline plan. Teach expectations. Be consistent. Give a friendly reminder. Do not raise your voice, smile when going through your discipline plan. Be flexible when necessary. Always ask yourself, "What is best for this student?"
- Never raise your voice in anger and avoid confrontation.
- Use EEI techniques when conferencing with students on discipline, check for understanding, and have the students provide closure.
- Praise the good behaviors more often than you scorn the negative behaviors.
- Model expectations beginning with Day One. Teach expectations and consequences. Follow through with consistency. Avoid power struggles. Give choices.
- When students appear not to be listening or appear to be tuning you out, try to lower your voice and speak very softly. This will get their attention every time.

BELLWORK

- Use bellwork for an anticipatory set. Make it congruent to your objective and not just busy work.
- Be creative with bellwork. Put thought and time into what the students are going to do.
- Bellwork can be a review of previous lessons or skills review.

TRANSITIONS

- Give students a time limit, (i.e., "In 15 seconds, I'll ask for your attention.")
- Thank individuals for being ready.
- Use a signal and response for dismissal. Once the students are seated and quiet you can say something like, "Thanks for your hard work today, you are" and students reply, "Out of here!"
- When the bell rings, students should not bolt from the room. The teacher should do the dismissing. This gives the teacher a chance to remind students of homework and assignment projects they need to be working on.
- Have students put away all materials (notebook, books, pencils, etc.) far enough in advance so they can give total attention to last minute announcements or help clean up or participate in closure. If students feel they will not be given enough time to "pack up", they will not listen to what you have to say.

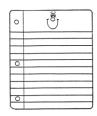
SUBSTITUTES

- If possible, let the students know ahead of time that you will be out and tell them what they will be doing.
- Ask the sub to rate the class on a scale of 1 thru 5 based on their behavior and cooperation. When you return, give a reward based on the rating.
- Make expectations for behavior with the sub very clear.
- Leave more than enough work and explain things thoroughly.
- Seating charts are a must.

IDEAS FOR THE FIRST DAY

- Assign seats always! It lets students know you are in control, and it also prevents disruptive students from grouping together. Assigned seats also facilitate roll taking. Seating can be changed every two to three weeks.
- Have students fill out 3x5 cards with any information you would like to have about them. Make sure you ask them for both of their parents' full names or for the name of the adult who takes care of them. If you have students leave the other half of the card blank, you can use that space to log any calls you might make. Documentation is invaluable should administrative referral become necessary.
- Ask students questions about themselves that they answer on a sheet of paper. (i.e., What are your hobbies? What pets do you have? What are your pets' names? What would you like me to know about you? etc.) Save these and use them during the year when you need to make a connection with a student.
- Have everything <u>planned</u> and ready to go on the first day. Focus on expectations and be ready to teach and model those stated expectations.
- Learn all of your students' names as quickly as possible. Learning a student's name quickly communicates that you care about the student, and it fosters a positive relationship from the beginning. Name games can be used to help you accomplish this goal.
- Wear comfortable shoes! Smile! Let students know you like kids, teaching, and your job!

CLASSROOM MANAGEMENT (High School)



TEACH PROCEDURES

Everything happens in the first three weeks. The first two weeks are spent learning and practicing procedures and behaviors.

How to:

- raise your hand
- respond to signal
- work with a partner
- encourage each other
- speak to the teacher and each other
- turn in papers
- complete headings
- be responsible for tardies
- bring materials
- use assignment calendar

ENFORCE CONSEQUENCES, DEVELOP RAPPORT, WIN COOPERATION

- The first students who get into trouble get harsh punishments. They serve detention with me. I want immediate consequences and I am also working on my relationship with them. Before the detention is completed, we sit down and talk about what happened and what could be done differently.
- At the beginning of the year, I have the students serve their after-school and lunch detentions with me. The consequences are immediate and I know the detentions have been served.
- When a detention is assigned, students receive a "recall" form. If the form has been completed
 and signed by a parent, 15 minutes will be taken off the detention. (Not effective with chronic
 offenders)
- For the chronic disrupter, I have an arrangement with my neighboring teachers to send the student to the class next door. Students need to be told, "This is your warning", or they won't realize they have just been warned.

IF MISBEHAVIOR CONTINUES - CONTRACT

- With the student, come up with the contract.
- "What do you need to make this class work for you?"
- "What can you do?" "This is what will happen if you can't keep your contract"

RULES

- Keep them simple.
- No more than 3 4 rules.
- Examples: Be on time, Bring materials, Respect others, No food or drink

RECOGNIZE OWN FEELINGS

• If I am feeling angry, I know I am in a power struggle and I need to get out of it fast! Don't take anything personally!

DEVELOP RAPPORT

• Building a relationship with each student is critical. It eliminates most problems. Have students fill out cards that ask questions about them. Get to know what interests them.

CONSISTENCY

- After you thoroughly teach and practice the rules, be consistent with follow-through, especially at first.
- Continue with the 8th grade rules; they already know them. All freshman teachers should have the same rules.

PROCEDURES FOR ATTENTION

- Use an effective signal!
 - One idea: "Give me 5." Hold up hand, count to five. Students have been taught what each number represents:

Give Me 5!

- 1. Eyes on Speaker
- 2. Mouth Quiet
- 3. Body Still
- 4. Hands Free
- 5. Ears Listening

ACTIVE PARTICIPATION

Never lecture to freshmen for more than ten minutes. Keep them actively involved. Make sure material is not too low-level or boring.

CONFERENCE WITH STUDENTS PRIVATELY

If a student is misbehaving, I pass a note that I have copies of - "Your behavior is inappropriate. I want to talk to you after class." If they talk back or argue, they have been taught that this is an automatic detention. They may discuss their concerns with me after class. Never strongly criticize students in front of the class; they will turn on you.

HUMOR

Use humor and a light touch to manage behavior. Give warnings without showing anger or frustration. Maintain an "us" attitude instead of a "me - them" attitude. Humor maintains a friendly atmosphere. Realize you are not their friend; you are their teacher. Make them laugh!

START CLASS IMMEDIATELY

Kids earn five points for sitting in their desk, beginning work, and not talking. Five additional points are given for answering questions correctly.

MODEL RESPECT

Work on relationships. Be fair and consistent. Don't back a student into a corner. Don't discipline with anger.

CLIMATE IS WORK ORIENTED

A well-organized daily lesson with active participation and variety is the key to 95% of your classroom management.

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